

## USHPA Official Code of Conduct

People deemed as USHPA officials include the following roles:

- All paid employees and contractors of USHPA
- All USHPA directors and officers
- All USHPA committee members & chairs
- All USHPA appointed administrators, examiners, observers, and instructors
- Pilots selected by and representing USHPA and the USA in Category 1 FAI/CIVL competitions

All people filling these roles are considered to be representatives of USHPA by its members and the general public. As such, USHPA must expect a high level of professionalism and behavior so that they reflect well on the organization.

As a condition of serving in one of the roles above, the official agrees to:

- Act as a positive ambassador of the organization in their dealings with members, students, prospective students, and with the public at large in any public communication. These communications include posts on social media and public forums. Note that any official is free to raise concerns *within* the USHPA organization and work with the organization to make any improvements they would like to see, but outside the USHPA organization, they must act as positive ambassadors.
- Act as a positive role model with respect to flying. This means that when teaching flying, discussing flying, or flying themselves, they should reflect the high levels of safety and good judgment that is expected of students. They should also demonstrate respect for the regulations related to free flight, such as abiding by air space restrictions.
- Abide by any USHPA published policies with respect to ethical and appropriate behavior.
- Not use USHPA resources for any personal gain, except where explicitly permitted by the bylaws or agreement of the BOD. This would include, but not be limited to, using USHPA membership info to solicit the membership for something other than activities authorized or directed by the BOD.
- Keep all USHPA (and by extension, member) private and confidential information within the organization, and delete any such information from any personal equipment upon leaving their position. Such information, even while the official is in their position, should not reside on personal, unsecured systems except when necessary for the official to execute their duties.

Nobody is forced to work for or volunteer for USHPA, so any official who does not wish to abide by these conditions must resign their position. Any official found by the USHPA BOD to, in the BOD's sole judgement, not be abiding by the conditions above may be removed by the BOD from their position or have their relevant appointments or ratings revoked.